Application for Employment

Fairport Harbor Public Library
— Est. 1922 —

335 Vine Street
Fairport Harbor, OH 44077
440-354-8191
www.fairportlibrary.com

We are an Equal Opportunity Employer and are committed to excellence through diversity.

Please print or type. Please complete each section, even if you attach a resume. The application must be fully completed to be considered.

Personal Information

Name

Preferred Name

Address	City	State	Zip

Phone Number	Mobile Number	Email Address

Are You a U.S. Citizen?

Yes ☐   No ☐

Have You Ever Been Convicted of a Crime (Felony or Misdemeanor)?

Yes ☐   No ☐   *Please explain on the back*

If Selected for Employment Are You Willing to Submit to a Pre-Employment Drug Screening Test / Background Check?

Yes ☐   No ☐

Position

Position You Are Applying For	Available Start Date:	Desired Pay

Type of Employment Desired:

☐ Full Time   ☐ Part Time

Availability : *(all that apply)*   ☐ Weekdays   ☐ Saturday

☐ Morning   ☐ Afternoon   ☐ Evening

Education

School Name	Location	Years Attended	Degree Received	Major / Minor

References – *other than employers listed on the back*

Name	Company / Title	Relationship	Phone / Email

Employment History – *please attach resume if possible*

Employer (1)	Job Title		Dates Employed
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip

Employer (2)	Job Title		Dates Employed
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip

Employer (3)	Job Title		Dates Employed
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip

Employer (4)	Job Title		Dates Employed
Work Phone	Starting Pay Rate	Ending Pay Rate	
Address	City	State	Zip

Other Information

Please give additional information or describe any skills, certifications, or experience that may be pertinent to this position

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge.
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Name (Please Print)	Signature
Date	