

AGENDA
FAIRPORT PUBLIC LIBRARY BOARD MEETING
September 13, 2022

Meeting to be called to order at 5:30PM

ROLL CALL: Baldree, Coffman, Coll, Gutowski, Lausin, Negrelli, Steinback,

1. APPROVAL OF MINUTES:

- a. Meeting of August 9, 2022

2. TREASURER'S REPORT:

- a. Approve Financial Reports for August 2022
- b. Resolution approval

3. DIRECTOR'S REPORT

- a. Director's Monthly Report for August 2022
- b. Youth Associate position update
- c. TDA meeting update 9/6/22

4. OPEN TO AUDIENCE

5. FRIENDS OF THE LIBRARY

6. COMMITTEE REPORTS:

- a. Building and Grounds
- b. Policies
 - i. Approval of policy changes and additions presented to the committee 8/25/22 and 9/12/22
 - *5.1 and 5.1.1 General and Equipment Borrowing*
 - *7.2 Fees*
 - *18.1 and 18.2 Recruitment and Selection policies,*
 - *19.1.1 Substitute and Temporary employees policy*
 - *19.7 Workplace Safety and Health*
 - *21.4 Sick Leave*
 - *21.6 Military Service,*
 - ii. Approval of appendix changes presented to the committee 8/25/22
 - *Substitute associate job description*
 - *Job Classifications chart update*
 - *salary scale move to appendix*
 - iii. Approval of new employee handbook
 - iv. Discussion of weapons policies
- c. Finance
 - i. Update from 8/30/22 meeting

- ii. Approval of fiscal matters presented to the committee 8/30/22
 - *Deposit PayPal balance into the general fund for payment of Hotspot service,*
 - *Backdating M.Hissam's employee status to 6/6/22 and granting her 2 months of probationary time served (6/6/22 to 7/31/22) and accrual of sick leave during that time.*

- d. Long Term Planning

- i. Strategic Plan focus groups update

- 7. OLD BUSINESS

- a. School-Library Agreement

- 8. NEW BUSINESS

- 9. ADJOURNMENT

Kara Cervelli
Library Director