

MINUTES
FAIRPORT HARBOR PUBLIC LIBRARY
BOARD MEETING
March 14, 2023

The regular meeting of the Fairport Harbor Public Library Board of Trustees was called to order at 5:31 p.m. with Ms. Pamela Lausin, board President, presiding.

ROLL CALL OF BOARD:

Ms. Linda Coffman, Ms. Anna Coll, Ms. Pamela Lausin, Ms. Lee Negrelli, were present. Ms. Jan Baldree, Mr. Jim Gutowski, and Ms. Rebecca Steinback were absent.

STAFF PRESENT

Ms. Kara Cervelli, Director; Ms. Joanne Clapp, Chief Fiscal Officer

ALSO PRESENT:

Ms. Nan Norton, Friends of the Library

APPROVAL OF MINUTES:

A motion was made by Ms. Coffman and seconded by Ms. Coll to approve the minutes of the February 14, 2023, Board meeting. All members present voted yes. Motion passed.

FISCAL OFFICER'S REPORT:

A motion was made by Ms. Negrelli and seconded by Ms. Coffman to approve the Financial Report for February 2023. All members present voted yes. Motion passed.

DIRECTOR'S REPORT:

Updates from ALA, OLC, State Library, CLEVNET, NEO-RLS, and Lake County Libraries were given. Ms. Cervelli noted information from OLC regarding Ohio House Bill 1 that would affect library funding significantly. A brief discussion ensued.

Statistics on library usage were provided. Ms. Coll asked for clarification on circulation totals and the difference between what is borrowed from Fairport patrons and what is sent out to other libraries.

The library will close on Friday, April 14 for a joint staff day with Kirtland and Wickliffe libraries.

Ms. Cervelli reported that a patron who participates in the “Short on Time” book group had the opportunity to meet with Ohio Library Council leaders and State Representative, Callender to advocate for library services for people with disabilities.

Ms. Cervelli mentioned that there is a need to develop a plan for upgrading the library computers in the future to be compatible with Windows 11. Some current machines can be updated, others cannot be updated and will need to be replaced. She will present a draft plan to the finance committee. There was also discussion on the purchase of higher quality video production equipment for the library.

OPEN TO AUDIENCE

No Report

FRIENDS OF THE LIBRARY

Ms. Norton provided the latest information from the Friends of the Library. The membership drive is ongoing and the group will meet next on Saturday, April 22, at 10am in the library meeting room. The Friends have approved donations to the library to purchase a utility cart for outreach programs and for a painting of the library to be commissioned by local artist Beth Gregerson of Beth Lynne Studio.

COMMITTEE REPORTS:

Building and Grounds

The committee will meet on April 11, 2023, at 4:00pm

Policies

The committee will correspond to set a meeting date as members were absent.

Evaluations

No report.

Finance

The committee will meet on April 18, 2023, at 4:00pm

A motion was made by Ms. Coll and seconded by Ms. Negrelli to approve the Custodian Contract presented by the Finance Committee. All members present voted yes. Motion passed

Long Term Planning

The committee will correspond to set a meeting date as members were absent.

OLD BUSINESS

None

EXECUTIVE SESSION

A motion was made by Ms. Coll and seconded by Ms. Coffman to enter Executive Session in order to discuss a staffing issue. All members present voted yes and motion passed. The Board went into Executive Session at 6:25 and came out of Executive Session at 7:09

NEW BUSINESS

A motion was made by Ms. Negrelli and seconded by Ms. Coffman to approve the School-Library Agreement. After discussion, three members present voted yes, one voted no. Motion passed.

ADJOURNMENT: The regular meeting of the Board was adjourned at 7:10 pm.

Kara Cervelli

Library Director