

**MINUTES.**  
**FAIRPORT HARBOR PUBLIC LIBRARY**  
**BOARD MEETING**  
August 13, 2024

The regular meeting of the Fairport Harbor Public Library Board of Trustees was called to order at 5:39 pm with Jim Gutowski, Board President presiding.

**ROLL CALL OF BOARD:** Coffman, Coll, Gutowski, Lausin, and Negrelli were present. Nichols was absent.

**STAFF PRESENT:** Karen Zoller, Director  
Joanne Clapp, Fiscal Officer

**APPROVAL OF MINUTES:**

- A motion was made by Anna Coll and seconded by Lee Negrelli to approve the minutes of the regular meeting held on June 11, 2024. All members present voted yes. Motion passed.

**TREASURER'S REPORT:**

- A motion was made by Linda Coffman and seconded by Pam Lausin to approve the Financial Reports for June and July 2024. Motion approved.

**DIRECTOR'S REPORT:**

- The Director's Report included information for both June and July 2024. It included State ODT tax distribution estimates for 2024 and projected for 2025. There was also a detailed report on getting settled and projects and activities of the new Director.

**OPEN TO AUDIENCE:**

- No attendees.

**FRIENDS OF THE LIBRARY:**

- No attendees.

**COMMITTEE REPORTS:**

- Buildings and Grounds – no report
- Policies – after Union meetings commence
- Evaluations – no report
- Finance – October meeting scheduled
- Transition Committee – Summer of 2025 plans – meeting is scheduled for September 17<sup>th</sup>.

**OLD BUSINESS:**

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**NEW BUSINESS:**

- State Auditor fraud video on the docket for all board members.

**EXECUTIVE SESSION:** A motion was made by Linda Coffman and Anna Coll to enter Executive Session. A motion to exit Executive Session was made by Jim Gutowski and seconded by Linda Coffman.

**ADJOURNMENT:** The regular meeting of the Board was adjourned at 6:50 pm.

**NEXT MEETING:** September 10, 2024 at 5:30 pm.