

**MINUTES  
FAIRPORT PUBLIC LIBRARY  
BOARD MEETING  
September 10, 2024**

The regular meeting of the Fairport Harbor Public Library Board of Trustees was called to order at 5:35 pm with Jim Gutowski, Board President presiding.

**ROLL CALL OF BOARD:** Coffman, Coll, Gutowski, Lausin, Negrelli, and Nichols

**STAFF PRESENT:** Karen Zoller, Director  
Joanne Clapp, Fiscal Officer

**APPROVAL OF MINUTES:**

A motion was made by Lee Negrelli and seconded by Anna Coll to approve the minutes of the regular meeting held August 13, 2024. All members present voted yes. Motion passed.

**TREASURERS REPORT:**

A motion was made by Pam Lausin and seconded by Linda Coffman to approve the Financial Reports for August 2024. Motion approved. We are currently on track to end the year as budgeted.  
A motion was made by Linda Coffman and seconded by Clara Nichols to accept the Lake County Budget Commission funds.  
We have entered into our regular Short Audit with the State. The Treasurer will be absent for the October Meeting while she attends Training at Maumee Bay. We will plan on the November meeting for our regular budget discussions.

**DIRECTORS REPORT:**

Met with Principals to discuss needed programming for the new Youth Services Librarian  
Arranged for extra library hours and services to accommodate those impacted by the August 6<sup>th</sup> storm.  
Interviews and Hiring for the two open library positions  
Deactivated the Passport program for want of staff and limited revenue.

**OPEN TO THE AUDIENCE:**

No attendees

**FRIENDS OF THE LIBRARY:**

The Friends of the Library discussed their fundraising efforts and highlighted the Gift Card Tree for the Community Days. They were looking to expand their donations of cards for the tree.

**COMMITTEE REPORTS:**

Buildings and Grounds	No report
Policies	Will meet after Union Meetings Commence
Evaluations	No report
Finance	Meeting scheduled for November
Transition Committee	Summer of 2025 plans – meeting scheduled for September 17, at 5 pm

**OLD BUSINESS:**

Interview for new Board Member - September 17, at 6 pm  
Union timeline runs April to April. Currently no movement of other side.

**NEW BUSINESS:**

**ADJOURNMENT:**  
The regular meeting of the Board was adjourned at 6:21 pm.

**NEXT MEETING:**

October 8, 2024 at 5:30 pm