

MINUTES.
FAIRPORT HARBOR PUBLIC LIBRARY
BOARD MEETING
November 12, 2024

The regular meeting of the Fairport Harbor Public Library Board of Trustees was called to order at 5:40 pm with Jim Gutowski, Board President presiding.

ROLL CALL OF BOARD: Coffman, Gutowski, Lausin, and Negrelli were present. Coll was absent.

STAFF PRESENT: Karen Zoller, Director
Joanne Clapp, Fiscal Officer

APPROVAL OF MINUTES:

- A motion was made by Pam Lausin and seconded by Clara Nichols to approve the minutes of the regular meeting held on September 10, 2024. Also October 8, 2024, Clara Nichols first, and Lee Negrelli second. All members present voted yes. Both Motions passed.

TREASURER'S REPORT:

- A motion was made by Linda Coffman and seconded by Jim Gutowski to approve the Financial Reports for October 2024. Motion approved.

DIRECTOR'S REPORT:

- The Director's Report It included discussion of all of the updated marketing that has been established. Programing updates on site and with the schools. Planning ideas for the Spring shut down.
- **AUDIENCE:**
- No attendees.

FRIENDS OF THE LIBRARY:

- No attendees.

COMMITTEE REPORTS:

- Buildings and Grounds – no report
- Policies – after Union meetings commence
- Evaluations – no report
- Finance – Year 2025 Budget Discussion of Merit Bonuses and End of the year gifts. A motion was made by Linda Coffman and seconded by Lee Negrelli to institute a merit bonus for this calendar year. Motion was passed unanimously. A motion to continue the end of the year bonus was made by Linda Coffman and seconded by Pam Lausin to continue for the 2024 year and passed unanimously.
- Transition Committee

OLD BUSINESS:

In depth discussion of our location situation for Spring until the opening of the new building. Multiple locations are being evaluated

NEW BUSINESS:

- Discussion of staffing for Laura's jury duty.

EXECUTIVE SESSION: Anticipated exec session was cancelled as not needed.

ADJOURNMENT: The regular meeting of the Board was adjourned at 6:23

NEXT MEETING: December 9, 2024 at 5:30 pm.